



JINDAL FIRST GRADE COLLEGE FOR WOMEN

NAAC Accredited

(Managed by Pragun Jindal Philanthropic Organisation)

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Minutes of IQAC Meeting

The Proceedings of the IQAC meeting held on 22nd April 2017 at JFGCW, IQAC Cell at 2.30 p.m.

Members Present

	Name of the Member	Designation	Signature
IQAC Chairperson	Dr.C.Sevithaya	Principal, JFGCW	
IQAC Coordinator	Mrs.Divya K.B	Asst.Professor, Dept of English	
Faculty	Mrs.Bhagyavathi.B	Professor, Dept of Kannada	
Faculty	Mr.Xavier	HOD, Dept of Commerce & Management	
Faculty	Mr.Nagappa S Angadi	HOD, Dept of English	
Faculty	Mrs.Varsha Sharma	Professor, Dept of Hindi	
Faculty	Mr.Srinivas P.R	HOD, Dept of Physics	
Faculty	Mrs.Latha M.R	HOD, Dept of Computer Science	
Faculty	Mrs.Mamatha H.K	HOD, Dept of Mathematics	
Faculty	Mrs.Veena K.Anand	Asst.Professor, Dept of Commerce & Management	
Faculty	Mrs.Deepika Burnwal	Asst.Professor, Dept of Commerce & Management	
Library	Mrs.Prameela	Librarian	
Physical Education	Ms.Bhagyalakshmi	Director, Physical Education	

FACULTY MEMBERS

SL-NO	NAME	DESIGNATION	Signature
1	Mrs. Shashikala N	Asst Professor, Kannada Dept	
2	Mrs.Savitha	Asst Professor, Commerce Dept	
3	Dr.Komala. J	Professor, Commerce Dept	
4	Mrs.Vidya Rani M	Asst Professor, Commerce Dept	
5	Ms.Padmashree	Asst Professor, Commerce Dept	
6	Mrs.Shashikala G	Asst Professor, Commerce Dept	
7	Ms.Lakshmi B.G	Asst Professor, Commerce Dept	
8	Ms.Vedashree H	Asst Professor, Commerce Dept	
9	Mrs.Yashaswini	Asst Professor, Commerce Dept	
10	Mrs.Kodhai	Asst Professor, Commerce Dept	
11	Ms.Sudha Rani	Asst Professor, Commerce Dept	
12	Mrs.Kalavathi Ramesh	Asst Professor, Commerce Dept	
13	Mrs. Sushamakiran	Asst Professor, Comp Science Dept	
14	Mrs Kathyayini.R	Asst Professor, Computer Science Dept	
15	Mrs.Sowmyashree	Asst Professor, Physics Dept	
16	Mrs.Shaini	HOD, Chemistry Dept	
17	Mrs.Pavithra	Asst Professor, Chemistry Dept	
18	Mrs. Priya Nayak	Asst Professor, Mathematics Dept	
19	Mrs Bhavana Sharma	Asst Professor, Biology Dept	

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The Principal and IQAC Chairperson wished all the members and initiated the proceedings. Before taking up the agenda she briefed about the roles and responsibility of faculty, supporting staff and all the concerned in upholding and serving the cause of the Institution.

Following Agenda was discussed.

- UG Examination Even Semester
- Admission Committee for UG Course
- Valuation of BU UG Even Semester Examination
- Semester Reports of the Department
- Committees & Cells

↓ **UG Examination Even Semester** : Discussion went on regarding the preparation for conduct of BU UG Even Semester Examinations. The Examination Committee informed the members regarding the preparations and assured smooth conduct of the examination.

↓ **Admission Committee for UG Course** : The Chairperson framed an Admission Committee including the faculty from all the Departments for the admission which would begin from May for UG Courses after the announcement of PU Results. The Admission committee was instructed to make the necessary preparations required for the admission such as prospectus, application, criteria etc.

↓ **Valuation of BU UG Even Semester Examination** : It was decided that only eligible faculty members can attend the valuation work and one faculty of Language Department to be available during the reopening of the classes for even semester.

↓ **Semester Reports of the Department** : The Semester report of the Even semester of all the Departments was presented before the members by the HOD of the concerned Department.

↓ **Committees & Cells** : The Chairperson informed the faculty that there would be a reframing of Committees and cells for the next semester which would function for the next 5 years without any change.